



MAHAVEER

INSTITUTE OF SCIENCE & TECHNOLOGY

Approved by AICTE, Affiliated to JNTU, Hyderabad.

Vyasapuri, Bandlaguda, Post: Keshavgiri, Hyderabad-500005

Extract from Human Resource Policy

- Certificate of Appreciation will be awarded to the faculty who produce more than 80% results in theory subjects
- Faculty undergoing part-time, higher Education (Ph,D) study leave can be availed.

Conference/workshop/Seminar/FDP Reimbursement

This benefit entitles teaching faculty to avail Conference/workshop/Seminar/FDP expenses reimbursed for attending Conference, workshop, Seminar, FDP, Paper presentation, key note speaker or chairing session with the affiliation of Mahaveer Institute of Science and Technology as per the following rules.

International level: Registration fee Rs 1500 and 50% of the expenses including travel and lodging Rs 10000 (Ten thousand) which ever is less and on duty.

National level: Registration fee Rs 1000 and 50% of the expenses including travel and lodging Rs 5000 (Five thousand) which ever is less and on duty.

All the aforementioned amount is applicable for first author only, in case of second author amount will be 50% only, similarly in case of third author it is 33%. Any individual faculty member can avail only once in a year. At a time 20% of the teaching staff from the department will be allowed to attend the conference and provided it does not clash with any other activity going on in the Institute. Prior permission must be obtained before proceeding for conference. The final permission for participation in the conference/ workshop/ seminar / FDP rests with the concerned institution authorities. The duly approved bills must be submitted with in a week after attending the conference Along with the supporting documents like attendance certificate, academic level application, copy of tickets etc. Any sanction beyond will be on special approval.

K. Sankar
PRINCIPAL
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